

UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

March 7, 2003

SECRETARY'S MEMORANDUM 1030-57

**ESTABLISHMENT OF THE POSITION OF ASSISTANT
SECRETARY FOR CIVIL RIGHTS**

1 PURPOSE

Section 10704 of the Farm Security and Rural Investment Act of 2002, Public Law 107-171, authorized the Secretary of Agriculture to establish the new position of Assistant Secretary for Civil Rights .

2 ACTIONS ORDERED

- a Establishment of the position of Assistant Secretary for Civil Rights. It is ordered hereby that the position of Assistant Secretary for Civil Rights be established within the Department of Agriculture. The Assistant Secretary for Civil Rights will report directly to the Secretary and will have responsibility for:
 - (1) Ensuring compliance with all civil rights and related laws by all agencies and under all programs of the Department;
 - (2) Coordinating administration of civil rights laws (including regulations) within the Department for employees of, and participants in, programs of the Department; and
 - (3) Ensuring that necessary and appropriate civil rights components are properly incorporated into all strategic planning initiatives of the Department and agencies of the Department.
- b Reassignment of Position and Functions. Effective upon the date of appointment of the first Assistant Secretary for Civil Rights, the Office of Civil Rights and all its functions will transfer from the Assistant Secretary for Administration to the Assistant Secretary for Civil Rights. At this time, the Director of the Office of Civil Rights will report to the Assistant Secretary for Civil Rights.
- c Transfer of authorities. Effective upon the date of appointment of the first Assistant Secretary for Civil Rights, all civil rights authorities currently delegated to the Assistant Secretary for Administration in 7 CFR 2.24 (a)(3),

as well as authorities to the Assistant Secretary for Administration as set forth in 7 CFR 15f.1-15f.29, and in Departmental Regulations concerning civil rights not specifically referenced in 7 CFR 2.24, will be transferred to the Assistant Secretary for Civil Rights. All authority delegated under 7 CFR 2.89 from the Assistant Secretary for Administration to the Director of the Office of Civil Rights shall be retained by the Director, Office of Civil Rights, unless withdrawn by the Assistant Secretary for Civil Rights.

3 EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not inconsistent with the provisions of this Memorandum shall remain in full force and effect.

4 INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Director of the Office of Budget and Program Analysis are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this Memorandum.

5 TERMINATION

This Memorandum shall remain in effect for 1-year, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this Memorandum.

/s/

Ann M. Veneman
Secretary